



PRINCE REGENT
STREET TRUST

**E-safety Rules
and
Pupil Acceptable Use
Agreement**

Status	Date
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Prepared by:	PRST Central Team
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INFORMATION FOR PARENTS / CARERS

New technologies have become integral to the lives of children and young people in today's society, both within schools and in their lives outside school. The Internet and other digital information and communication technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate effective learning. At Prince Regent Street Trust, we believe the children have an entitlement to safe Internet access at all times. This policy is intended to ensure that: children will be responsible users and stay safe whilst using the Internet and other communications technologies for educational, personal and recreational use; and, that school ICT systems and users are protected from accidental or deliberate misuse that could put the security of the system or users at risk.

Prince Regent Street Trust will try to ensure that the pupils will have good access to ICT to enhance their learning and will, in return, expect the pupils to agree to be responsible users. Pupils and parents/carers are asked to read and sign the E-safety Rules and Acceptable Use Agreement (Appendix A).



E-safety Rules and Acceptable Use Agreement

I understand that I must use school computers, iPads and other technologies in a responsible way - so that myself and others keep safe.

For my personal safety:

- I will be aware of "stranger danger" when I am online.
- I will not give any of my own personal information, or personal information about my family and friends when I am online.
- If I see something that makes me feel sad or upset I will tell an adult I know and trust.
- I will treat my username and passwords like my toothbrush - I will not share it or use anyone else's.
- I will not agree to meet someone I have been talking to online, and will tell a trusted adult if anyone asks me to meet them.
- I understand that the school will check what technologies I use and how I use them when I am in school.

I understand that everyone has equal rights to use technology as a resource and:

- I understand that the technologies (computers / iPads etc.) are for school work and will not use them for anything else without the permission of a teacher.
- I will not damage any school equipment on purpose.

I will be kind to others:

- I will use kind words online.
- I will not take photos of anyone without their permission.
- I will not copy, delete or change other people's work, unless I have been told to.

I will help school to keep everyone safe:

- I will not bring my own communication technologies into school without permission.
- I will tell an adult if I see anything that is broken.
- I will not try to download programs or apps.

When using the Internet:

- I will use only websites / programs / apps that my teacher tells me to use.
- If I am finding information I will try to check that the information is the truth.
- I will not copy other people's work, unless I have permission.

I understand that I am responsible for what I do both in and out of school:

- I understand that the school may take action if I do not follow the above rules in school and out of school (if it affects the school or any other pupil / staff member). This may include my parents / carers being contacted.

Please complete the section below to show that you have read, understood and agree to the E-safety Rules and Acceptable Use Agreement. If you would like further explanation of these rules, please contact the school. Until this form is signed and returned, access to ICT systems will not be granted.

I have read and understand the above and agree to follow the guidelines when:

- I use the school ICT systems and equipment (e.g. computers, iPads) - both in and out of school.
- I will only use my own equipment in schools when allowed.
- I will use my own equipment out of school in a way that is related to me being a member of the school e.g. communicating with other members of the school, accessing the website etc.

Name of Pupil: _____

Class: _____

Signed (pupil): _____

Date: _____

As the parent/carer of the above pupil, I give permission for my child to have access to the internet and to ICT systems at school. I know that my child has signed an E-safety Rules and Acceptable Use Agreement and has received, or will receive, E-safety education to help them understand the importance of safe use of ICT - both in and out of school.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and ICT systems.

I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.

I understand that my child's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the E-safety Rules and Acceptable Use Policy.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's E-safety.

Parent/Carers Name: _____

Signed: _____

Date: _____

